



DEPARTMENT OF
**COMPUTER
SCIENCE**

Head of Department: Professor Peter Jeavons
Direct Line Tel: +44 (0)1865 273853
Email: peter.jeavons@cs.ox.ac.uk
Departmental Administrator: Sharon Lloyd
Direct Line Tel: +44 (0)1865 283668
Email: sharon.lloyd@cs.ox.ac.uk
Academic Administrator: Leanne Carveth
Direct Line Tel: +44 (0)1865 273833
Email: academic.admin@cs.ox.ac.uk

February 2019

**FHS in Computer Science and
FHS in Mathematics and Computer Science
FHS in Computer Science and Philosophy**

PART B EXAMINATIONS

**NOTICE TO CANDIDATES – Computers in Society
HILARY TERM 2019**

Full particulars of the examinations are given in the [Examination Regulations 2018](#), and the Examination Conventions for 2018/19 can be found at

<http://www.cs.ox.ac.uk/teaching/examinations/>

1. Submitting a Mini-project

Release Date

The mini-project (take-home assignments) for Computers in Society may be downloaded from WebLearn from 12.00 noon on **Friday of week 8, Hilary Term (8th March)**.

Submitting the mini-project

You can submit the mini-project online through WebLearn by **12:00 noon, Monday 15 April** (Week Minus 1, Trinity Term).

A practice assignment is available now from:

<https://weblearn.ox.ac.uk/portal/site/:mpls:comlab:miniprojects/tool/c3c5153a-38b7-4e64-8e8d-ad77ca154062?panel=Main>

Please use the cover sheet provided on WebLearn. Your candidate number should be the only means of identification of your work.

DO NOT include your name or Student Number. You can obtain your candidate number through Student Self Service. For guidance on using Student Self Service, please visit <https://www.ox.ac.uk/students/selfservice>. Should you encounter any problems doing this, please contact a member of the academic admin team.

Guidelines for mini-projects

Please refer to Appendix A.



DEPARTMENT OF
**COMPUTER
SCIENCE**

Head of Department: Professor Peter Jeavons
Direct Line Tel: +44 (0)1865 273853
Email: peter.jeavons@cs.ox.ac.uk
Departmental Administrator: Sharon Lloyd
Direct Line Tel: +44 (0)1865 283668
Email: sharon.lloyd@cs.ox.ac.uk
Academic Administrator: Leanne Carveth
Direct Line Tel: +44 (0)1865 273833
Email: academic.admin@cs.ox.ac.uk

2. Problems

You MUST NOT contact any member of the Examination Board, your supervisor, or lecturer in charge of the course with any queries about the mini-project.

If you think an exam question contains an error, please email the Academic Admin Team (academic.administrator@cs.ox.ac.uk), who will advise you of the next steps. You must do so no later than **12 noon on Wednesday 13 March 2019**. Please note that we will **NOT** accept queries about the content of exam questions.

For questions about your exams in general, please feel free to contact a member of the academic admin team.

A. Abate
Chair of Examiners
Final Honour Schools of
Computer Science, Part A & B;
Computer Science and Philosophy, Part A & B;
Mathematics and Computer Science, Part A & B



DEPARTMENT OF
**COMPUTER
SCIENCE**

Head of Department: Professor Peter Jeavons
Direct Line Tel: +44 (0)1865 273853
Email: peter.jeavons@cs.ox.ac.uk
Departmental Administrator: Sharon Lloyd
Direct Line Tel: +44 (0)1865 283668
Email: sharon.lloyd@cs.ox.ac.uk
Academic Administrator: Leanne Carveth
Direct Line Tel: +44 (0)1865 273833
Email: academic.admin@cs.ox.ac.uk

Appendix A Guidelines for mini-projects

A mini-project will normally take the form of a tutorial sheet containing several questions on the course, and will also contain new exercises. While you are free to work until the hand-in date, the expectation is that you will spend around 3/4 days per mini-project, including preparatory reading.

If you plan to complete your mini-projects away from Oxford, make sure that you have access to adequate computing resources, including email.

Please note that some mini-projects have page limits, as set out in your student handbook. If there is no page limit, you should aim at writing about 10 pages. For any mini-projects which are submitted on paper, use one side of the paper only, and use standard A4. If you write by hand, write legibly. Illegible scripts will be transcribed at your cost, as laid out in the [examination regulations](#).

When submitting your mini-projects as a paper copy, you will have to complete a Declaration Form attesting that they are your own work, except where indicated. For assessed work submitted online, the declaration will be an on-screen form. Failure to correctly acknowledge your sources is plagiarism, which is treated as a very serious disciplinary offence. Please consult (a) the University web site regarding plagiarism (<http://www.ox.ac.uk/students/academic/guidance/skills/plagiarism>) and (b) the detailed guidance on plagiarism in your student Handbook.

YOU SHOULD NOT show your mini-project to, or discuss it with, any other student.

YOU SHOULD NOT ask or seek to look at anybody else's work.

If you use material from any other source such as textbooks, lecture notes or the web, then you should reference it explicitly at the relevant point. Your supervisor can give you guidance on proper referencing, or for more guidance see

<https://www.ox.ac.uk/students/academic/guidance/skills> and
<http://www.cs.ox.ac.uk/files/3161/Referencing.pdf>

There is also an online course on WebLearn, a link to which can be found at <https://www.ox.ac.uk/students/academic/guidance/skills/plagiarism> which provides an overview of plagiarism and the issues surrounding it, and will be beneficial for you to take.