



Department of Computer Science, University of Oxford

### **One-week lectureship in Agile Methods Services Contract**

#### **Background**

The Software Engineering Programme at the University of Oxford has been providing professional education to practicing software engineers for seventeen years. Our students come from all round the world, for stand-alone one-week courses and for matriculated masters' degrees from the University. They are developers, managers, architects, analysts, and customers, from the IT industry and from domains such as finance, public sector, defence, telecommunications, and embedded systems.

Applications are requested for a temporary lectureship in the Software Engineering Programme at the University of Oxford. The position is for the purposes of teaching a one-week professional course in Agile Methods on the part-time professional MSc in Software Engineering. The course runs approximately twice per year; the successful candidate will be expected to be available to undertake these duties for the next three years—the next iteration is scheduled for the week of the 14<sup>th</sup> May 2012 with future iterations to be arranged on a mutually convenient basis.

The successful applicant will be expected to: provide pre-study material, six weeks in advance of the course; provide the course material, including appropriate exercises and solutions, three weeks in advance; lecture, teach, and demonstrate throughout the teaching week (0900 to 1700 Monday to Thursday, 0900 to 1230 Friday); and supervise the activities of a teaching assistant.

#### **Outline of Duties**

The successful applicant will be expected to:

1. Provide pre-study material, six weeks in advance of the course;
2. Provide the course material, including appropriate exercises and solutions, three weeks in advance;
3. Lecture, teach, and demonstrate throughout the teaching week (0900 to 1700 Monday to Thursday, 0900 to 1230 Friday);
4. Supervise the activities of a teaching assistant;

5. Provide a suitable assignment for student assessment;
6. Provide detailed assessment reports for each student submission;
7. Provide an appropriate response to a summary of student feedback.

The lectureship will be based in Oxford.

You should have a doctorate in an area related to Agile Methods. Ideally, you will be currently active in research in the area, and a regular participant at and contributor to its conferences and workshops. Alternatively, you might be an experienced practitioner in the field, and able to disseminate your experience through the course. Either way, it will be beneficial for you to have prior experience of delivering professional education in software engineering.

### **Fees**

You will be paid a fixed fee of £3,000 in arrears (equivalent to University of Oxford grade 07S £29,249-£35,938 p.a), for the complete and successful discharge of these duties. National Insurance and income tax will be deducted from this payment, at source. Employer's NIC will be paid by the University.

**Please note:** The successful candidate will not be an employee of the University and at no time will there be any mutuality of obligation between you and the University. You may be offered work by the University at its discretion, but there will be no obligation on the University to offer work or for you to accept it on any particular occasion.

The successful candidate will be expected to be available to undertake these duties on the basis described above for the next three years.

### **Method of Application**

Applications should be in the form of a letter of application (clearly stating the post title) setting out how the candidate meets the selection criteria, and supported by a full curriculum vitae, together with the names and addresses of two referees. **Candidates should state clearly which post they are applying for.**

These should preferably be sent by email (most formats accepted) to:

[Job29@cs.ox.ac.uk](mailto:Job29@cs.ox.ac.uk)

or alternatively, posted to: The Administrator, Department of Computer Science, University of Oxford, Wolfson Building, Parks Road, Oxford OX1 3QD.

Applications should be sent in time to arrive by the closing date of **12noon on the 13<sup>th</sup> March 2012**. Applications received after this time may not be considered.

Candidates must also ask their referees to consider these further particulars and email their reference directly to [job29@cs.ox.ac.uk](mailto:job29@cs.ox.ac.uk) or, alternatively, post or fax it to the above address (fax (+44 1865 283532) such that the reference arrives by, or shortly after, the closing date.

The policy and practice of the University of Oxford require that all staff are offered equal opportunities within employment. Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of his or her age, sex, marital or civil partnership status, sexual orientation, religion or belief, racial group or disability.

Applicants who would need a work visa if appointed to the post are asked to note that under the UK's new points-based migration system they will need to demonstrate that they have sufficient points, and in particular that:

(i) they have sufficient English language skills (evidenced by having passed a test in basic English, *or* coming from a majority English-speaking country, *or* having taken a degree taught in English)

*and*

(ii) that they have sufficient funds to maintain themselves and any dependants until they receive their first salary payment.

Further information is available at:

<http://www.ukba.homeoffice.gov.uk/workingintheuk/tier2/generalarrangements/eligibility/>

All data supplied by applicants will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998 and the University's Data Protection Policy, but if the person appointed to the post is a migrant sponsored under the UK's new points-based migration system, we are required to retain all applications for the duration of the sponsorship.