

OXFORD UNIVERSITY DEPARTMENT OF COMPUTER SCIENCE
PRS ASSESSED WORK FORM

As part of your training and preparation for research, if you are intending to transfer to DPhil status, you are expected to do three pieces of assessed work in your first year (an assessment is either a lecture course or a term paper; at least one assessment must be a term paper, as described in the *Graduate Research Student Handbook*). If you are planning to transfer to MSc by Research status, you are expected to take two, both of which may be lecture courses. Your choice of assessment and the method of assessment (if different from the default for that course) are to be decided in discussion with your supervisor.

If you wish to take one of the one week courses on the Software Engineering Programme then it is essential that you complete this form but also register separately with Jackie Jordan, room 471. Any such requests will be subject to approval from the Director of the Software Engineering programme and will need to be accompanied by a short justification from both student and supervisor as to why the course would be beneficial and how it is relevant to your DPhil topic.

If you take a course not organised by the department you will need to arrange for the course to be assessed and the mark for your course to be given to Julie Sheppard, although this will be followed up if the mark is not received.

Please indicate on the form, overleaf in the final column which method of assessment will be used e.g. take home assignment, report or presentation to be assessed by supervisor. The “course” column is for you to indicate which course the option comes from i.e. MSc Computer Science, MSc Mathematics and Foundations of Computer Science etc. Any proposal for partial or complete exemption from the coursework requirement must be justified and supported by your supervisor—and is subject to approval by the Director of Graduate Studies. Having already completed an MSc is not generally justification for exemption.

Please hand the completed and signed form to Julie Sheppard, the Graduate Studies Administrator (room 112) no later than Monday of third week.

Please note this form is not binding and if you wish to make changes throughout the year please inform Julie Sheppard, with approval from your supervisor for the change.

Please turn over

PRS ASSESSED WORK FORM

Name:

Supervisor:

Assessed Work:

Type of Assessed Work	Taught Course/Title of Term Paper or Reading Course	Term: (Michaelmas, Hilary or Trinity)	Method of Assessment (take home assignment or supervisor marked)

Justification for any exemptions requested:

Student's signature:.....Date

Supervisor's signature:.....Date.....

Approval of Director of Graduate Studies: