Oxford University Department of Computer Science
DPhil in Computer Science

Application for approval of an Internship

Please ensure all sections of the form are completed and return to graduate.studies@cs.ox.ac.uk for DGS approval. Requests must be submitted well in advance of the internship. Retrospective suspension is unlikely to be allowed for an internship, if no internship form was submitted.

Where the work completed during the internship does not relate to their DPhil research, it is advised that the student suspend status (to note, this can be done retrospectively after the internship has taken place).

Students on visas are advised of certain work restrictions/limitations attached to their visa – in the case that the proposed internship exceeds these, you will need to contact Student Immigration for advice.

Should you have concern over IP or liability in any contracts that you have been provided with, please contact the Graduate Studies office.

If travelling abroad, please ensure you have adequate travel insurance in place. Further information can be found online here.

Student Details (Student to complete)	
Name	
College	
Supervisor	
How are you funded	
DPhil start date	
Thesis submission date	
Are you in the UK on a student visa?	

Details of Internship (Student to complete)	
Employer/Supervisor	
Address	
Date of Internship	
Nature of work	
Will the outcome be incorporated into your thesis?	
Signed	
Dated	

Supporting case (Supervisor to complete) Please indicate below how relevant this internship is to the DPhil or email graduate.studies@cs.ox.ac.uk

DGS or Deputy DGS to complete	
Signature	
Dated	